

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Inaugural Public Board Meeting held on Monday, December 2, 2019 at the Catholic Education Center.

PRESENT:	Trustees:	Martin Drainville t/c Elizabeth King Colleen Landers Denis Lincez Ron MacInnis Steve Malciw Fred Salvador Glenn Sheculski Stan Skalecki
	Student Trustee:	Mallory Turcotte
	Administration:	Tricia Stefanic Weltz, Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business
	Staff:	Janice Viskovich, Executive Assistant and Recorder
	Regrets:	Nil
	Guests:	Nil

CALL TO ORDER

A. COMMISSIONING SERVICE

The Board of Trustees participated in a prayer service/commissioning of Stan Skalecki. Trustee Skalecki also recited his Declaration of Office and Oath of Allegiance.

B. CALL TO ORDER

Tricia Stefanic Weltz, Director of Education, called the meeting to order.

C. ROLL CALL – Nil

D. PROCEDURAL BY-LAWS

The revised procedural by-laws were presented to all trustees for future reference.

E. NOMINATIONS OF SCRUTINEERS

Jennifer Dunkley was appointed as Chief Scrutineer and Daphne Brumwell as Scrutineer, should an election be necessary.

F. ELECTION OF CHAIR

Motion

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 19-154

BE IT RESOLVED THAT the Northeastern Catholic District School Board elect Glenn Sheculski as Chair of the Board for the period December 2019 to December 2020.

Carried

G. ELECTION OF VICE-CHAIR

Motion

MOVED BY: C. Landers
SECONDED BY: E. King

Resolution 19-155

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Fred Salvador as Vice-Chair of the Board for the period December 2019 to December 2020.

Carried

H. ELECTION BALLOTS

Motion

MOVED BY: S. Skalecki
SECONDED BY: E. King

Resolution 19-156

BE IT RESOLVED THAT the Northeastern Catholic District School Board have the Chief Scrutineer, Jennifer Dunkley, destroy the ballots.

Carried

I. APPROVAL OF AGENDA

Motion

MOVED BY: D. Lincez
SECONDED BY: S. Malciw

Resolution 19-157

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Inaugural Public Board Meeting, as presented.

Carried

J. APPROVAL OF MINUTES

Motion

MOVED BY: E. King
SECONDED BY: S. Malciw

Resolution 19-158

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – October 30, 2019
Special Public Board Meeting – November 26, 2019

Carried

K. **DELEGATIONS** – Nil

L. **POLICY**

L.1 **E-6 Provisions of Health Support Services**

Motion

MOVED BY: F. Salvador **Resolution 19-159**

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-6 Provisions of Health Support Services* at first reading.

Carried

L.2 **E-22 Student Use of Guide Dogs and Service Animals**

Motion

MOVED BY: M. Drainville **Resolution 19-160**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-22 Student Use of Guide Dogs and Service Animals* at first reading.

Carried

L.3 **E-38 Student Concussion**

Motion

MOVED BY: F. Salvador **Resolution 19-161**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-38 Student Concussion* at first reading.

Carried

L.4 **H-1 Health and Safety**

Motion

MOVED BY: S. Skalecki **Resolution 19-162**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *H-1 Health and Safety* at first reading.

Carried

L. POLICY - continued

L.5. H-2 Workplace Harassment Prevention

Motion

MOVED BY: F. Salvador

Resolution 19-163

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *H-2 Workplace Harassment Prevention* at first reading.

Carried

L.6 H-3 Workplace Violence Prevention

Motion

MOVED BY: M. Drainville

Resolution 19-164

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *H-3 Workplace Violence Prevention* at first reading.

Carried

L.7 P-7 Performance Appraisals

Motion

MOVED BY: C. Landers

Resolution 19-165

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-7 Performance Appraisals* at first reading.

Carried

L.8 T-6 Electronic Meetings

Motion

MOVED BY: F. Salvador

Resolution 19-166

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-6 Electronic Meetings* at first reading.

Carried

L.9 T-9 Director of Education Performance Appraisal

Motion

MOVED BY: R. MacInnis

Resolution 19-167

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-9 Director of Education Performance Appraisal* at first reading.

Carried

L. **POLICY** – continued

L.10 **T-11 Replacement of a Trustee**

Motion

MOVED BY: S. Malciw
SECONDED BY: M. Drainville

Resolution 19-168

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-11 Replacement of a Trustee* at first reading.

Carried

M. **PRESENTATIONS AND REPORTS**

M.1 **Presentations**

M.1.1 **Summer Learning Program** – Daphne Brumwell

Daphne did a presentation on the Summer Learning Program that occurred at NCDSB in partnership with DSB1.

M.2 **Reports**

M.2.1 **2019 Director's Annual Report** – Tricia Stefanie Weltz

The Director presented her annual report to the Board of Trustees.

M.2.2 **Student Trustee** – Mallory Turcotte

Mallory presented her report on behalf of O'Gorman High School.

M.2.3 **Audit Committee** - Fred Salvador, Chair of Audit Committee

Trustee Salvador presented the minutes of October 7, 2019 and the August 31, 2019 Audited Financial Statement with a recommendation from the Audit Committee to approve.

M.2.4 **Indigenous Education Advisory Council** – Nil

M.2.5 **Special Education Advisory Committee** – Minutes of October 30, 2019 meeting.

M.2.6 **Transportation Committee** – Minutes of June 7, 2019 meeting.

M.2.7 **Program** – Nil

M.2.8 **Business** – Personnel Update (K. Scott)

M.2.9 **Business** – Revised Estimates (K. Scott)

M.2.10 **Director** – Nil

M.2.11 **Chair**

The committee list will be emailed to all trustees and brought forward in January 2020 for resolution.

M. PRESENTATIONS AND REPORTS – continued

M.3 Motions

M.3.1

Annual Report of the Director of Education

MOVED BY: D. Lincez

Resolution 19-169

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Annual Report of the Director of Education, as presented.

Carried

M.3.2

Audited Financial Statements

MOVED BY: S. Malciw

Resolution 19-170

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Audited Financial Statements on the recommendation of the Audit Committee for the year ending August 31, 2019.

Carried

M.3.3

Audited Financial Statements

MOVED BY: S. Malciw

Resolution 19-171

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised budget estimates for the 2019-20 year in the amount of \$42,793,961, pending Ministry approval.

Carried

M.3.4

Signing Authority

MOVED BY: D. Lincez

Resolution 19-172

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account computerized signatures effective December 2, 2019 consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with Director of Education as Treasurer or Superintendent of Business and/or Manager of Financial Services.

Carried

M. PRESENTATIONS AND REPORTS – continued

M.3 Motions - continued

M.3.5

Line of Credit

MOVED BY: M. Drainville

Resolution 19-173

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada for three million dollars (\$3,000,000).

Carried

N. COMMITTEE OF THE WHOLE

Motion

MOVED BY: E. King

Resolution 19-174

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

O. UNFINISHED BUSINESS – Nil

P. CORRESPONDENCE – Nil

Q. NEW BUSINESS - Nil

R. INFORMATION – Nil

S. FUTURE MEETINGS

OCSTA January PD – January 17 & 18, 2020

SEAC Meeting – Wednesday, January 29, 2020

Regular Board Meeting – Wednesday, January 29, 2020 at 4:45 p.m.

T. ADJOURNMENT

Motion

MOVED BY: D. Lincez

Resolution 19-175

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:42 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer